

# ISEN Festivals & Events Convention Registration Form

Complete this form below and return with your check for registration fees by January 23, 2009. Make checks payable to Chicago Southland CVB.  
Return Registration Forms to: **Festivals & Events Convention, c/o Chicago Southland CVB, 2304 173rd Street, Lansing IL 60438-6006. (708) 895-8200**

## Participant Information

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Organization/Event: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Website: \_\_\_\_\_  
 E-mail: \_\_\_\_\_  
 Event: \_\_\_\_\_  
 Role in Event: \_\_\_\_\_  
 Dietary Requirements due to medical reasons (Allergies, vegetarian): \_\_\_\_\_  
 \_\_\_\_\_

## Additional Participants

(please make additional copies for more attendees)

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Website: \_\_\_\_\_  
 E-mail: \_\_\_\_\_  
 Event: \_\_\_\_\_  
 Role in Event: \_\_\_\_\_  
 Dietary Requirements due to medical reasons (Allergies, vegetarian): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Yes, my festival will submit a brochure to be critiqued. Deadline 1/2/09

## ISEN State Convention (before January 23, 2009) (Wednesday, February 4 - Thursday, February 5)

	Fee	# Attending	Amount Due
<b>CONVENTION (Wednesday - Thursday)</b>			
ISEN/IFEA Member*	\$120		
Each Additional Person/Same Event	\$115		
Late Registration after January 23, 2009	\$140		
<b>Non-Member</b>	<b>\$130</b>		
Each Additional Person/Same Event	\$125		
Late Registration after January 23, 2009	\$150		
<b>WEDNESDAY ONLY</b>	<b>\$65</b>		
Each Additional Person/Same Event	\$60		
Late Registration after January 23, 2009	\$75		
<b>THURSDAY ONLY</b>	<b>\$65</b>		
Each Additional Person/Same Event	\$60		
Late Registration after January 23, 2009	\$75		
<b>VENDOR EXPO &amp; SHOWCASE ONLY</b>	<b>\$30</b>		
<b>Total Amount Due</b>			

\*If you're interested in joining ISEN to receive the discounted rate, call Kim at the bureau at (708) 895-8200. Membership fees range from \$135 - \$295.

## New! Pay by Credit Card

Registrants paying with a credit card may fax their registration form to 708-895-8288

Credit Card Type:  Visa  MC Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
 Company/Personal Name on card: \_\_\_\_\_ Signature: \_\_\_\_\_

## Silent Auction

A live auction will take place during the Entertainment Showcase on Wednesday, February 4, 2009. The Silent Auction will be open on February 4, 2009, 10:00 a.m. - 4:15 p.m. Prizes can be claimed and paid for during the Entertainment Showcase (February 4, 4:15 p.m. - 7:30 p.m.). All events are encouraged to contribute an item for the Silent Auction. Proceeds will benefit the Illinois Special Events Network. Our event will contribute the following item(s) for the Silent Auction: (Please send your item(s) ahead of time or bring them to the registration desk by 9:00 a.m. on Wednesday, February 4.)

Item	Value	Item	Value

# Add A *Twist* To Your Festival

## 11TH ANNUAL ILLINOIS SPECIAL EVENTS NETWORK STATE CONVENTION February 4 - 5, 2009

### Why Attend This Convention?

Fairs, festivals, special events and celebrations touch everyone. The contribution these events make in preserving local culture, enhancing the quality of life, strengthening community spirit, impacting the local economy and promoting social causes are of benefit to all.

In these power-packed two days, the 11th Annual Illinois Special Events Network State Convention will provide you with the opportunity to learn more about the production of special events, network with other participants, exchange information and discuss your event's needs with vendors.

### Who Should Attend?

This convention is designed for those responsible for the planning, management, operation and support of special events including, but not limited to, professional/volunteer event managers, governing board members and members of organizations that support the industry.

### Educational Credits

The Illinois Parks & Recreation Association will award up to .8 Continuing Education Units (CEUs) for this workshop/convention. CFE electives will be offered.

### Brochure Evaluation

Festivals can submit a brochure to be critiqued by graphic arts professors from Columbia College Chicago. Simply fill in the box marked "Yes, my festival will submit a brochure to be critiqued" on the registration form. You will receive a submission form after your registration is received. There will be no additional cost for this service. Brochures will be due by January 2, 2009. Please do not send your festival brochure until you receive a submission form.

### Job/Internship Opportunities

We will be providing a place for companies to post job/intern opportunities and for individuals to post resumes. Please bring any relevant information for the Job/Intern Opportunities Display Board.

### Skyscraper Awards

The Chicago Southland CVB and the Illinois Special Events Network are proud to announce the 11th Annual Awards Program! The Skyscraper Award is presented to those organizations reaching new heights in the events industry. Your best creative efforts are wanted! Presentation: Wednesday, February 4, 2009, the Skyscraper Awards Luncheon. Call Kim at (708) 895-8200 for more information.

### Brochure Tables

There will be tables available throughout the convention for attendees to display their promotional brochures and flyers.

### Accommodations

**Holiday Inn Hotel & Convention Center**  
18501 S. Harlem Ave., Tinley Park, IL 60477  
Phone: (708) 444-1100  
Fax: (708) 444-1104  
[www.hiselect.com/chitinleypark](http://www.hiselect.com/chitinleypark)

**Rates (per night):**  
Standard Room (Plus Tax) ..... \$99

*Call before January 21, 2009 to take advantage of these special rates.*

## Wednesday, February 4, 2009

### Convention Schedule

7:30 a.m. – 8:15 a.m.	Registration & Continental Breakfast
8:15 a.m. – 8:30 a.m.	Welcome & Introductions
8:30 a.m. – 9:30 a.m.	Keynote Speaker
9:30 a.m. – 9:45 a.m.	Break
9:45 a.m. – 10:45 a.m.	1st Breakout Sessions
10:45 a.m. – 11:00 a.m.	Break
11:00 a.m. – 12:00 p.m.	2nd Breakout Sessions
12:00 p.m. – 1:15 p.m.	Skyscraper Awards Luncheon
1:15 p.m. – 2:15 p.m.	3rd Breakout Sessions
2:15 p.m. – 4:15 p.m.	Vendor Expo
4:15 p.m. – 7:30 p.m.	Entertainment Showcase

## Thursday, February 5, 2009

### Convention Schedule

7:30 a.m. – 8:15 a.m.	Registration & Continental Breakfast
8:15 a.m. – 8:30 a.m.	Welcome & Introductions
8:30 a.m. – 9:30 a.m.	Keynote Speaker
9:30 a.m. – 9:45 a.m.	Break
9:45 a.m. – 11:15 a.m.	1st Breakout Sessions
11:15 a.m. – 11:30 a.m.	Break
11:30 a.m. – 1:00 p.m.	2nd Breakout Sessions
1:00 p.m. – 2:30 p.m.	Lunch with Speaker

All sessions and speakers are subject to change.  
For more detailed information visit us at  
[www.visitchicagosouthland.com](http://www.visitchicagosouthland.com) and click on  
Festivals & Events Convention.



Chicago  
**Southland**  
Convention & Visitors Bureau

Festivals & Events Convention  
c/o Chicago Southland CVB  
2304 173rd Street  
Lansing, IL 60438-6006  
(708) 895-8200